****

**DRAFT Minutes – LCCJ Board Meeting – September 22, 2021**

**, 2020**

**Present:**  Ross Dickson, Dave Burkett, Stephen Graham, Mark MacDonald, Sheri Halladay,

Margo Bell, Joellen McHard

| **Agenda** | **Description** | **Action Items/Responsibility** |
| --- | --- | --- |
| 1. **Welcome New Members** | Aisha called the meeting to order and welcomed new board members, Marilyn Bird, Carol Anne Deneke, Elsie Stresman. New members introduced themselves. |  |
| 1. Designate A Minute Taker | Elsie Stresman agreed to take minutes |  |
| 1. **Election of executive:**    1. Chair    2. Vice Chair    3. Secretary    4. Treasurer | * + 1. Chair - Aisha Toor     2. Vice-Chair - Ross Dickson     3. Secretary - Elsie Stresman     4. Treasurer - Dave Burkett |  |
| 1. **Designation of Signatories** | Any two of Dave Burkett, Ross Dickson, Joellen McHard, Aisha Toor |  |
| 1. **Ongoing Board meeting dates and times** | 4th Wednesday of the month 5:30-7:30  Zoom meetings will continue until it’s safe to do otherwise. Motion made by Aisha – agreed by consensus  October 27, November 24, December 29, January 26, February 23, March 30, April 27, May 25, June 29, July 2, August 31  Request updated contact list be sent to board members.  Agenda items for October: Discussion vaccination policy for board members; comfort level for in person meetings, questions of vaccinations, masks; Restorative moment – Aisha Toor | Joellen McHard |
| 1. **Closing Round** | Meeting went well.  Each board member gave an overview of their background and role with LCCJ |  |
| 1. **Adjournment** | Motion to adjourn at 7:52 pm made by Aisha, seconded by Ross |  |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Aisha Toor, Chair Elsie Stresman, Secretary