

MINUTES
ANNUAL GENERAL MEETING
Wednesday, September 22, 2021

ZOOM Meeting

Present:

Members: Aisha Toor, Dave Burkett, Stephen Graham, Ross Dickson, Mark MacDonald, Scott Ferguson, Elsie Stresman, Marilyn Bird, Joellen McHard, Sheri Halladay, Rayna Critchley, Stephanie Corrin, Christine Peringer, Wendy Shatner, Linda Camponi, Anthony Van Alphen, and Margo Bell

Regrets: Carol Anne Deneka

1. Welcome and Introductions

Aisha Toor, LCCJ Chair of the Board called the meeting to order at 6:33 p.m. Aisha welcomed everyone to the meeting and introduced the members of the current LCCJ Board of Directors.

2. Land Acknowledgement

Lanark County Community Justice provides services on the customary and traditional lands of the of the Algonquin/Omamiwinini peoples. We acknowledge the injustices of the past and those that continue today. As we seek to achieve reconciliation, we are committed to speaking truth and working towards justice in solidarity with Indigenous Peoples.

3. Confirming Quorum

Aisha noted that we have 17 members in attendance, satisfying our quorum requirement of 10 members.

4. Adoption of the Agenda

Aisha drew attention to the written agenda included in the package sent before the meeting to all participants.

Motion: That the Agenda be adopted as presented

Moved by: Christine Peringer **Seconded by:** Stephen Graham

Decision: Passed.

5. Approval of the Minutes of the 2020 LCCJ Annual General Meeting

Aisha drew attention to the minutes included in the package sent to all participants before the meeting.

Motion: To accept the minutes from the 2020 AGM as presented

Moved by: Ross Dickson **Seconded by:** Stephen Graham

Decision: Passed.

6. Reports

a. Report from the Executive Director

Joellen McHard spoke to her Executive Director's report in the Annual Report 2020-2021, stating that it had been a great year in spite of COVID-19. There had been an amazing learning curve for staff and volunteers and she thanked them for their patience, flexibility and hard work.

Joellen also highlighted the Strategic Plan, Capstone Research Project and the Constituent data base and thanked staff, board members and volunteers for their great work, time and commitment to the projects – work continues on the data base.

Joellen also spoke briefly to the Polar Bear Plunge in 2022 and asked people to 'plunge or pledge'; Restorative Parenting Sessions were successful and continue; LCCJ sponsored an event Nov. 26th during Victims & Survivors of Crime week with guest speaker Marlee Liss and noted that links to all of the above are in the Annual Report.

Motion: To accept the report from the Chair be accepted as presented

Moved: Stephen Graham **Seconded by:** Scott Ferguson

b. Message from the Board Chair

Aisha thanked everyone for joining the staff and board in our AGM. She also thanked Sheri and Joellen for their extreme adaptability throughout the last year dealing with COVID-19. Much was accomplished as highlighted in Joellen's report, as well as forums were run on-line via Zoom and a successful, well attended new facilitator training was done on-line.

Aisha noted that the Board said goodbye to two members over the year – Christine Peringer and Scott Ferguson who had served the agency with a great deal of commitment and passion and are missed. Mark MacDonald, a lawyer from Smiths Falls joined the Board in 2020 aptly filling a vacancy and has become an asset to the team. Margo Bell has fulfilled her second term on the Board, holding several positions during

her six years and will be leaving the Board, but took the Facilitator training and will not be leaving the organization.

Motion: That the Chair's report be accepted as presented

Moved by: Ross Dickson **Seconded by:** Mark MacDonald

Decision: Passed

c. Treasurer's Report

Dave Burkett, Treasurer referred to the finances as reported in the Annual Report 2020-2021. He noted that Government subsidies had been beneficial to the organization. Fundraising revenue was down, in large part due to COVID-19 restrictions. \$30,000 - \$40,000 needs to be raised for next year's operations.

Question: *Are we continuing to apply for wage subsidy*

Response: *Yes*

Motion: That the Treasurer's report be accepted as presented

Moved by: Dave Burkett **Seconded by:** Ross Dickson

Decision: Passed

i. Motion: Acceptance of audited financial statements for 2019-2020

Moved by: Dave Burkett **Seconded by:** Aisha Toor

Decision: Passed

ii. Motion: Appointment of Allan & Partners LLP as auditor for 2020-2021

Moved by: Dave Burkett **Seconded by:** Mark MacDonald

Decision: Passed

7. Sheri – 20 years of service

On behalf of LCCJ, Joellen thanked Sheri for her 20 years of service. She referred to Sheri's wide range of strengths and everything she has accomplished and contributed to the organization. Our youth and adult community justice diversion programs are led by Sheri, as well she looks after recruitment and orientation of facilitators and volunteers. Sheri works with the Crown, police, and several other social service agencies to provide and promote our restorative justice services.

8. Election of Directors

a. Approval of Board Members

According to the Bylaw, LCCJ will have at least seven and a maximum of nine people on the Board of Directors. Aisha Toor completes her 3 year term this evening and is standing for re-election. Mark MacDonald has been filling a Board members position due to two resignations and stands for election this evening. We have 3 new candidates: Marilyn Bird, Carol Anne Deneka and Elsie Stresman.

i. **Presentation of the Board members for election**

Aisha Toor, Mark MacDonald, Marilyn Bird, Carol Anne Deneka and Elsie Stresman

ii. **Approval of Board members**

Motion: To approve the Board members as presented

Moved: Margo Bell **Seconded by:** Ross Dickson

9. Closing Comments

Aisha thanked everyone in attendance for participating. She also thanked the Governance committee for their work on the Annual Report and Joellen McHard for creating a successful ZOOM AGM.

10. Motion to Adjourn

Moved by: Ross Dickson **Seconded by:** Mark MacDonald

Decision: Passed.

The AGM was adjourned at 7:30 p.m.