**EXECUTIVE DIRECTOR’S REPORT to the Board of Directors**

**Feb 23rd, 2022**

* **FUNDERS:**

**a) County of Lanark:** We unexpectedly received $6000 from the County of Lanark. I confirmed with the County that this was intentional, as our 3-year grant had ended. Apparently, there was additional funds in the budget to continue the grant for another year for the same purposes. This funding was designated for restorative parenting which we have used for Triple P Parenting of Teens.

**b) United Way East Ontario:** I am continuing to work on a funding application for 2022. Submitted check list and supporting documents due Feb 18th and the application is due Feb 24th, 2022.

What we will do: We will provide a free one week (35 hours), of Restorative Practice Circle Keeping and a one-year mentorship for educators in Eastern Ontario in the summer, who would like to build their skills in developing inclusive, caring, and safe schools and classrooms through restorative practices. Restorative practices is a social science that studies how to build social capital and achieve social discipline through participatory learning and decision-making. A circle is a versatile restorative practice that can be used proactively to develop relationships and build community or reactively respond to wrongdoing, conflicts and problems in the school or classroom. The circle has a wide variety of purposes: conflict resolution, healing, support, decision making, information exchange and relationship development. We will demonstrate the value of, and how to implement restorative practice circle keeping in classrooms and schools. Circle practice within any school community will help to develop relationships that support and foster learning and nurture healthy emotional and social development for both children and adults.

So far, I have consulted the following people to write this application: Aisha Toor, Brian Peters (retired principal, CDSBEO and IIRP trained facilitator), Andrew Lynch (retired principal, UCDSB, former BE STRONG lead), Al Howard, Mediator, retired teacher, dispute resolution for union and LCCJ facilitator, and I have reached out to Laurie Corrigan (Director of Education CDSBEO), Ron Ferguson (Director of Education, UCDSB)

**c) Ontario Trillium Foundation**

Grant Recognition: Press release was in CP Canadian, Perth Courier, SF Record News and the HUMM on-line. We also place two adds for recruiting facilitators in the paper. Presently, we have 14 registered for training.

**d) MCCSS, Youth Justice Committee Funding**: Youth Community Justice Diversion. Sheri had an influx of cases in November, December, and January. Normally, you would receive a coordinators report at this meeting from Sheri, but because of the additional work of the database, the weekend facilitator training, the Triple P training and a week’s holidays, the report will be submitted at the next board meeting and Sheri will be invited to attend.

**e) PDCF Triple P Parenting of Teens**: 10 – 14 participants Jan- Feb sessions.

We will be offering this program two more times in October and November 2022

**2) FUNDRAISING:**

a) **Fundraising Meeting** Feb 23rd, 2022 - Oral update

b) **Charitable Receipt** have been issued for 2021 by email or mail. We issued the receipts through the Canada Helps Donor Management System that we purchased, that were donated by cheque or cash. Accordingly, if you donated to LCCJ in 2021 be sure to check your email or mail. It is a new process for us and there were some formatting issues. However, this is confirmation that Charitable Receipts have been issued.

c) **Maytree Foundation**: This is one of the foundations we identified through our Grant Advance Software, as a good fit with Lanark County Community Justice. We asked for funding for Volunteer Facilitator Training: 10 New Facilitators: $4000 Young Adult/Adult Cases: 5 New Young Adult Cases $10,000, Specialized Facilitator Training: Non-Violent Communication $2000

Maytree | 77 Bloor Street West, Suite 1600 | Toronto, ON | M5S 1M2

www.maytree.com | [info@maytree.com](mailto:info@maytree.com)

d) **The Donner Canadian Foundation**: This is one of the foundations we identified through our Grant Advance Software, as a good fit with LCCJ. The first step for applying to receive funds was to send a letter of interest to Helen McLean. A letter of interest was sent February 7th, 2022.

Donner Canadian Foundation, 8 Prince Arthur Avenue, 3rd Floor Toronto, ON. M5R 1A9 416-920-6400 [mclean@donner.ca](mailto:mclean@donner.ca)

**3)** **OPEN HOUSE:**

Rescheduled to Thursday, July 7th, 2022. Three facilitators expressed concern that that we would require proof of vaccination to attend the open house and other facilitators responded that they were concerned that unvaccinated people wanted to attend. All this discussion occurred before they knew the event was cancelled. We will come up with a solution that is agreeable to all and hold the event both inside and outside to accommodate everyone.

**4) FINANCE:**

a) **Budget 2022/23**: I have begun the budget for 2022/23. Dave and I will have a budget for the next board meeting.

b) **Bank Draft to Molly Leach, RJ on the Rise**: The missing bank draft sent to Molly Leach for training has been returned to the bank. It came back to us in the mail saying I had the wrong mailing address. It is the same address that Molly provided. Everything has been documented.

**5) OTHER:**

**a) Students**: Jamie Lee Breach began her second placement with LCCJ on Feb 14th for 5 weeks.

**b) Database**: The database entry has been challenging for Sheri to complete. It is a lot of additional work and difficult to accomplish. I have arranged for Stephen to populate the database as a volunteer until a longer-term solution can be arranged.

**c) EDI:** Please refer to the white supremacy culture document provided in the board meeting package, by Tema Okun and based on the work of Daniel Buford a lead trainer with the People’s Institute. [www.dismantlingracism.org](http://www.dismantlingracism.org/)

“This is a list of characteristics of white supremacy culture that show up in our

organizations. Culture is powerful precisely because it is so present and at the

same time so very difficult to name or identify. The characteristics listed below

are damaging because they are used as norms and standards without being proactively named or chosen by the group. They are damaging because they

promote white supremacy thinking. Because we all live in a white supremacy

culture, these characteristics show up in the attitudes and behaviors of all of us –

people of color and white people. Therefore, these attitudes and behaviors can

show up in any group or organization, whether it is white-led or predominantly

white or people of color-led or predominantly people of color.” Tema Okun

This document was shared by Molly Leach at our On-Line Facilitator Training, and it was well received by the participants. I found it very insightful and challenged me to consider many of my values and beliefs. I would strongly encourage board member to read the document and process the information in whatever way they find useful.

**d) In Focus Interview** scheduled on Lake 88 on Feb 25th with Lynda Daoust, to discuss Trillium Foundation Grant Funds and Facilitator Training starting on March 1st.

**e) Staff Update**: Rayna Critchley is the new Executive Director of Lanark Youth Centre! (Warren Meekin is retiring). Her contract position with us ends on March 31, 2022, when the Trillium Contract is completed.

**f) Education**: I took the following webinars:

* Cybersecurity Awareness for Canadian Non-profits and Charities, offered by Charity Village
* Responding to Femicide: A Discussion Towards Understanding and Healing, offered by Lanark County Interval House, as a response to the recent Domestic Violence Murder in Smiths Falls.
* Be a Transformational Leader, offered by the Hub