**Executive Directors Report**

**March 23, 2022**

**Joellen McHard**

1. **FUNDERS:**
	1. Department of Justice:

We were approved for the Victims and Survivors of Crime Grant $4,515. Volunteer Appreciation Event on May 20th, 2022 (or that week).

**Action:** Need two volunteers (does not necessarily have to be a board member) to organize a Dinner ($2000)/ Guest Speaker ($500)/ Gift ($800) -Volunteer Appreciation Event for 30-40 people.

* 1. Ontario Trillium Foundation:

Grant ends March 31st, 2022. End of contract with Rayna Critchley. Rayna is now the Exec. Dir. of Lanark Highlands Youth Centre.

See Rayna’s report summary of activities.

**Action:** Complete final report April 25th, 2022.

Facilitator Training 10 people will successfully complete the training. The training is going very well. We have a great group of candidates. I have much appreciation for Aisha in taking a leadership role to deliver this training. Her contributions are invaluable. We have two indigenous trainees.

We added an additional training on March 26th, and our two indigenous trainees are going to do a smudging before the training!

**Action:** Need one volunteer to organize and set up lunch for 13 on March 26th while staff is providing the training.

**2) POTENTIAL FUNDERS:**

a) Town of Smiths Falls:

 Denied. The note from the evaluation team on the staff report detailed that the application did not meet the eligibility requirements.

# **Action:** I will follow up with Nadine Bennett, Deputy Clerk

b) Ontario Trillium Foundation (OTF): Resilient Communities Fund – to mitigate the impact of COVID-19 on our organizations (2-year grant). I attended OTF presentation with Rachel Roth and we met with a Trillium program manager to discuss our proposal.

Co-Applicants: LCCJ & YAK (LCCJ is the lead)

 We will be applying for an office administrative coordinator (20 Hrs YAK, 20 Hrs LCCJ) to coordinate:

* the contracting of a IT specialist to assess and implement cyber security, and hardware use and management, hybrid meetings tech
* the contracting of a marketing company to facilitate
* the new shared space development (including signage)
* google for non-profits
* web site development and maintenance
* social media campaigns
* Coordinate the respective agencies alternative fundraising recovery plan implementation and donor management system and grant advance fee’s.
* Coordinate the implementation of an electronic client/ customer relationship management system (CRM).

**Action:** I will work with YAK to complete the Trillium Foundation Resilient Communities Application by April 6th.

**Decision:** Would the board like a presentation on EMS Ware customer relationship management system? $5,500 Year one, $4000 Annual Fee.

**Peggy’s House for men**: Promised to provide additional information on Feb 17th, no further information has been submitted.

**3) STUDENTS:**

a) Jamie Lee Breach. our 5-week student from Algonquin College has successfully completed her placement. She plans to remain a volunteer facilitator with Lanark County Community Justice.

**4) OTHER:**

a) Attended Cyber Security Presentation – Charity Village

b) Attended Femicide Meeting – LCIH (mentioned LCCJ)

c) Met with Joanne Phipps Thomas – Algonquin Elder re: LCCJ and Indigenous considerations for practice and training opportunities.

d) Asked to join the Sexual Assault/Domestic Violence Advisory Committee

**4) FOR YOUR INFORMATION:**

Shared Space at 1881 Rogers Rd. User Groups:

* YAK
* Lanark County Community Justice – 2 offices 24/7
* The Table CFC – food storage- 24/7  and distribution kiosk Mon-Fri 11-7pm
* CFUW Social Justice Club monthly meetings
* Girl Guides Canada – weekly gatherings (Mondays 6-7:30PM)
* Big Brothers Big Sisters of LC booked space to run workshops for staff team & Executive Director interested in doing some remote work at hub once per week.
* Community Living – coming 2 to 3xs per week for daytime programming in youth centre 10:30-12:30
* Perth Fire Services/Firedawgs – shares half of 1881.
* Jesse Swain Fitness (Gym Space within 1881)– pending proposals are out – to have Jesse teach regular weekly fitness classes
* Partners specifically in the Youth Centre:

- Perth and District Union Public Library created a book nook in the youth centre that gets refreshed and renewed once per month.

- Maximilian’s Restaurant sends 30 meals every Tuesday

- The Table CFC – weekly workshops cooking and baking

Interested Groups – coming in 2022:

* YouthHAB –one-on-one counselling once per wk.
* CornerStone Landing –one-on-one meetings once or twice per wk.
* Algonquin College Community Employment Services – interested in running workshop series
* Open Doors – group workshops and one on one counselling