**HR Recommendations to Board: Jan 26th, 2022**

Human Resources Committee, Aisha Toor, Stephen Graham and Marilyn Bird make the following recommended changes: Vacation Policy and Contracts are provided.

**Vacation Policy, August 25th, 2021:**

**ADD to 7.0**: However, at the discretion of the HR Committee, Vacation days may be carried forward into the next calendar year.

**Joellen and Sheri’s Contract:**

**ADD to 4.0**: or decreased by the board of directors due to the operational needs and/or funding capacity of LCCJ.

**ADD to 6.2:** without prior authorization from the HR Committee.