

Executive Director's Report January 2019

Admin

- I tendered my resignation to Scott on January 2nd with a final date of February 28th. I am leaving for health reasons and will greatly miss this agency and all the people who make it so special.
- My hours changed in December to 4 days per week and Sheri's changed to 4 days per week as of January 1st
- I have included the ED handover document, updated as of January 2019, in your board package so the responsibilities can be divided up amongst the board members/volunteers until such time as there are resources to hire a replacement. It is my hope that during my final month in February I can sit with whomever will be supporting each task and train them.

BE STRONG

- The final OTF report for the BE STRONG project is due January 31 and we will receive the \$10,000 holdback shortly thereafter. The report is completed and has been submitted via our online portal with OTF. We achieved all of the deliverables in terms of participants and resources to be developed with the exception of the full 1400 pre and post surveys completed. OTF has been aware of the challenges with the survey tool and format for the duration of the 3 year project and were aware we would not have 1400 completed. We were advised that all of the projects funded in our stream experienced the same issues with the survey tool. We have a small group of volunteers who will continue facilitating Restorative Circles in schools and youth centres on an ongoing basis as requested by the schools and youth centres. The extensive resources created and compiled through this project continue to be available to the community on our website.

Resource Development/Fundraising

- The CARD Team met in December and covered a lot of ideas to kick start some fundraising and resource development initiatives.
- November and December included presentations and requests to all of the Civic groups and Service Clubs in Lanark County. All informed me they would consider our request and get back to us when they determined their giving budget for the coming year.
- We were informed our grant application with the Perth and District Community Foundation was approved for the full amount of \$15,000
- Grant applications have been submitted and are pending with the following funders:
 - United Way Lanark County \$15,000
 - Law Foundation of Ontario (small Responsive Grant for \$15,000 and an LOI for Major Responsive Grant for \$100,000-\$250,000)
 - Town of Carleton Place \$5,000
 - Canada Post Grant \$20,000
 - DOJ Victims Week Fund \$10,000
 - An assortment of smaller municipal grants totaling \$7,000