



# Lanark County Community Justice

Building Stronger Relationships Through Restorative Practices

## Annual Report 2021/22

*Lanark County Community Justice (LCCJ) provides services on the customary and traditional lands of the Algonquin/Omàmiwinini peoples. We acknowledge the injustices of the past and those that continue today. As we seek to achieve reconciliation, we are committed to speaking truth and working towards justice in solidarity with Indigenous Peoples.*



## Vision

Our community will embrace restorative practices to repair harm, build community and strengthen relationships

## Mission

To provide and promote the community use of restorative practices

## Values

**Inclusiveness:** Creating safe, respectful spaces where everyone can speak their truths

**Accountability:** Taking responsibility for our actions and being accountable to others

**Community:** Building, maintaining and restoring relationships so our community becomes secure and connected

**Reconciliation & Healing:** Creating the opportunity for greater understanding of self and others

## Human Resources

### Board of Directors:

Aisha Toor, Chair  
Ross Dickson, Vice Chair  
David Burkett, Treasurer  
Carol Anne Deneka, Secretary  
Stephen Graham, Director  
Mark MacDonald, Director  
Marilyn Bird, Director  
Elsie Stresman, Director

### Staff:

Joellen McHard, Executive Director  
Sheri Halladay, Program Coordinator  
Rayna Critchley, Admin Assistant

**Facilitators:** 27 active facilitators



## Message from the Board Chair, Aisha Toor

Thank you for joining us this evening for our AGM. Thank you for being our supporters, volunteers, friends and a part of our community all year long.

For a small agency, we do big things and make a big difference in the lives of so many community members.

Through the hard work and never-ending commitment of our ED Joellen McHard and our program Coordinator Sheri Halladay; we were able to accomplish so much this past year. We offered a successful online training for facilitators where new facilitators were trained and are now part of our agency. We continue to offer Triple P parenting classes for families with teens with a focus on restorative parenting. Recently, we have been engaging educators and school administrators in our program to use restorative practices in the classroom. Projects such as these strengthen our mandate to encourage and spread the use of restorative practice in all areas of our community.

This is a big transition year for our board of directors. [Ross Dickson](#), our Vice Chair and myself are retiring from the board of directors but we will continue to support the agency in other capacities.

Ross has been with our Board of Directors for 3 years and has been our Vice Chair for the past 2 years. Thank you Ross for your hard work and dedication to the agency and for supporting me and Joellen in our work.

I am also leaving the Board of Directors after 5 years on the Board of Directors; 4 of them as Chair. It has been my pleasure to serve the agency in this capacity. I have been a volunteer with LCCJ for 16 years as a member of the board, trainer, and restorative justice facilitator. This work has taught me so much and informed every interaction I have had with other people. I am a better person for all the LCCJ has taught. I am very passionate about the work we do; I will stay on in a past chair position for the next year and hopefully get back to facilitating cases!

I know I leave you in the care of a very talented, hard working and passionate board of directors.

All of us working together strengthens this agency and ensures we continue to provide an important service to our community.

Aisha Toor



Chair, LLCJ Board of Directors



## Report from the Executive Director, Joellen McHard

### Highlights for 2021-2022:

#### 1) Youth and Adult Community Justice Diversion Programs

##### Activities:

- a) Worked with justice partners to encourage an increase in pre-charge and post-charge referrals of youth and adults
- b) Created on-line police presentation and delivered training in September 2021 to frontline officers from Lanark County OPP and met with Smiths Falls Police Chief and 2 Sergeant's On-line to review programs & services.
- c) Delivered education. Panel discussion on a Restorative Justice Response to Sexual Assault, for Victims and Survivors of Crime Week to 88 participants.
- d) Maintained and analysed the database of LCCJ cases to show program effectiveness, to help understand our strengths and weaknesses and to support funding activities

✓ 47 youth cases: Youth pre-charge 62% Youth Post Charge 40%	✓ 27Adult cases: Adult pre-charge 67% Adult Post Charge 33%
✓ Total of 74 Cases for both youth and adults	✓ 34 Forums
✓ 23 Agreements without forums	✓ 8 Returned
✓ 9 Open Cases	✓ Volunteers were lead or co-lead at 91% of forums
✓ The average case took 69 days to complete. The average over the last 10 years was 99 days	✓ We had 46 victims attend forums or represented at forums
✓ We had 226 participants in forums	✓ The percentage of youth and adults completing the terms of their agreement is 98%.

## 2) Restorative Practice within our Community

### Activities:

- a) Developed and delivered a social media campaign and communications to increase our community outreach

<ul style="list-style-type: none"> <li>✓ Created a series of videos that can be found on our Facebook Page and on our <a href="#">YouTube</a></li> <li>✓ 38 videos and 12 playlists</li> </ul>	<ul style="list-style-type: none"> <li>✓ <a href="#">Web-Site</a> Updated and maintained Website</li> <li>✓ Unique Visits = 4,127</li> <li>✓ Page Views = 9,538</li> </ul>
<ul style="list-style-type: none"> <li>✓ 234 Posts on <a href="#">Facebook</a> and Instagram (average of 1.5 posts a week)</li> </ul>	<ul style="list-style-type: none"> <li>✓ Our paid reach on Facebook increased to 32,313 an increase of 165%</li> </ul>
<ul style="list-style-type: none"> <li>✓ Increased Facebook followers by 30% to 701 followers.</li> </ul>	<ul style="list-style-type: none"> <li>✓ We have 309 <a href="#">Instagram</a> followers and our Instagram Reach increased 34,581 (6.9K%)</li> </ul>
<ul style="list-style-type: none"> <li>✓ 6 newspaper articles</li> </ul>	<ul style="list-style-type: none"> <li>✓ 6 Interviews on Lake 88</li> </ul>

- b) **NEW OFFICE:** Strengthened partnerships with other agencies by co-locating with YAK to create Community Services Hub and strengthen partnerships with other agencies.
- c) Continued to partner with Family and Children Services of Lanark, Leeds and Grenville to deliver 3 Triple P Parenting of Teens sessions funded by the Perth and District Community Foundation and the County of Lanark

## 3) Fundraising:

### Activities:

- a) Maintained and increased current funding sources to meet financial requirements.
- ✓ Projected \$40,000 in revenue and actual was approximately \$48,000
  - ✓ Increased revenue from \$121,554 in 2020/21 to \$222,058 in 2021/22
- b) Purchased Canada Helps Donor Management System and Created Constituent Database with 1018 people
- c) Successful Golf Tournament and Perth Polar Bear Plunge
- d) Updated accounting process to track cost effectiveness of individual fundraising efforts in Canada Helps and QuickBooks.
- e) Maintained and develop partnerships with municipalities, service clubs and local social service organizations. Delivered presentations to County of Lanark, Town of Perth, and Tay Valley Township, Township of Lanark Highlands.
- f) Had monthly donor campaign in March 2022. Monthly donors increased by 4 to 8 people. The average donation is \$35.
- g) We received one donation of \$5000 from Dave and Anne Trick for a matching campaign (update: another \$5000 in 2022)

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To become a monthly donor and/or join the matching campaign click the link

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- h) New sources of funding identified:
  - ✓ Developed Executive Summary
  - ✓ With OTF's 2021 grant, LCCJ identified 113 foundations, and 26 priority foundations, as alternative sources of revenue and developed an Executive Summary for funding goals. The next step is building relationships and applying to these foundations.
  - ✓ Identified that we need funding to adapt to the increased technical infrastructure necessary to maintain communications, client documentation and case management, and have productive hybrid meetings.
- i) Funding applications submitted and approved: Ministry of Children, Community and Social Services; United Way East Ontario Lanark County; Perth and District Community Foundation; Tay Valley Township; The Hub; Department of Justice, Victims and Survivors of Crime Week; Ontario Trillium Foundation, Resilient Communities Fund; The Rotary Club of Perth

## 4) Human Resources

### Activities:

- a) Strengthened governance, staffing and volunteer base taking into account equity, diversity and inclusion (EDI)
  - ✓ Governance updated nominations committee to include EDI
  - ✓ Recruited volunteers to include EDI that reflect the community (two new volunteers self-identified as Indigenous and two self-identified from the LGBTQ2S community, 4 new volunteers under 35 years old)
  - ✓ Participated in agency evaluation for Local Immigration Partnership (LIP) – Lanark & Renfrew.
  - ✓ Joined the Equity, Diversion and Inclusion subcommittee of the Lanark County Child and Youth Service Collaborative
  - ✓ Stephen G. and Joellen reached out to the Aboriginal/Indigenous community: Pikwakanagan Reserve community in Renfrew County; Algonquin elders in Lanark County have offered to participate in LCCJ forums supporting aboriginal victims or perpetrators with traditional ceremony.
  - ✓ Two staff completed Sanya's Indigenous Cultural Training.
  - ✓ Staff attended 2 Webinars on EDI through the HUB on systemic racism and the justice system.
  - ✓ Board members have participated in 2 EDI board discussions/exercises
  - ✓ 4 Board members have attended Webinars on EDI

b) Provide ongoing volunteer training to enhance skills

<ul style="list-style-type: none"> <li>✓ Provided Red Cross Volunteer Health and Safety Training to 30 volunteers (1Hr)</li> </ul>	<ul style="list-style-type: none"> <li>✓ Provided “The Art and Practice of Providing On-Line Forums” training with Molly Leach (12 hours)</li> </ul>
<ul style="list-style-type: none"> <li>✓ Provided Panel Discussion on Restorative Justice as a response to Sexual Assault Cases. (3 hours)</li> </ul>	<ul style="list-style-type: none"> <li>✓ Provided 2 facilitator training sessions March- April 2021 (12 participants, 12 hours) and March 2022 (10 participants, 16 hours)</li> </ul>
<ul style="list-style-type: none"> <li>✓ Zoom training developed and provided to 12 facilitators and 3 staff (4 hours)</li> </ul>	<ul style="list-style-type: none"> <li>✓ Provided HUB training opportunities for facilitators</li> </ul>



## Report from the Treasurer, Dave Burkett

The 2021-22 year for LCCJ was very successful. The **Statement of Operations** below summarizes the 2021-22 year.

<b>LANARK COUNTY COMMUNITY JUSTICE PROGRAM INC.</b>		
Statement of Operations		
Year ended March 31, 2022, with comparative information for 2021		
	2022	2021
<b>Revenue:</b>		
Ministry of Children, Community and Social Services	\$ 48,500	\$ 48,500
Ontario Trillium Foundation	42,300	-
Fundraising revenue	31,153	5,489
Donations	26,728	18,790
Canada Emergency Wage Subsidy	15,579	30,451
United Way	13,995	18,999
Federal grants	13,456	9,000
Foundations	9,500	8,750
Municipal grants	7,500	6,748
Memberships and other income	148	8,606
	<b>208,859</b>	<b>155,333</b>
<b>Expenses:</b>		
Salaries and wages	115,269	83,553
Service contracts	17,590	-
Professional fees	9,481	8,801
Office and computer supplies	6,825	13,300
Fundraising	4,558	66
Rent	4,106	2,728
Volunteer	4,005	1,164
Insurance	3,744	3,026
Public education	2,804	1,290
Travel and staff	2,798	1,429
Program costs	2,153	3,630
Telephone and website	1,023	1,963
Forum	-	504
	<b>174,356</b>	<b>121,454</b>
<b>Excess of revenue over expenses</b>	<b>\$ 34,503</b>	<b>\$ 33,879</b>

Revenue grew from \$155,333 in the previous year to \$208,859 due to an Ontario Trillium Foundation Grant of \$42,300. The fundraising increase from \$5,489 to \$31,153 is due to successful fundraising for next year and a change to accounting methods. Previously we would defer some fundraising revenue raised this year to the following year. We now are recognizing



the revenue in the year it was earned. Due to this, LCCJ should always have a surplus of approximately \$35,000 to cover the next year operations not covered by direct funding.

Expenses increased commensurate with the increase in Revenue.

The **Statement of Financial Position** below shows an increase in assets from \$72,589 to \$107,386.

<b>LANARK COUNTY COMMUNITY JUSTICE PROGRAM INC.</b>		
Statement of Financial Position		
March 31, 2022, with comparative information for 2021		
	2022	2021 (Recast - note 10)
<b>Assets</b>		
Current assets:		
Cash and cash equivalents (note 3)	\$ 101,921	\$ 68,905
Accounts receivable	5,465	3,684
	<b>\$ 107,386</b>	<b>\$ 72,589</b>
<b>Liabilities and Net Assets</b>		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 9,093	\$ 5,289
Deferred revenue (note 5)	23,570	27,080
	32,663	32,369
Net assets:		
Unrestricted	64,723	30,220
Internally restricted - contingency (note 6)	10,000	10,000
	74,723	40,220
	<b>\$ 107,386</b>	<b>\$ 72,589</b>

Of the \$107,386:

- \$9,093 accounts payable (money that we still have but owe),
- \$32,663 is revenue we received in 2021-22 for work to be performed in 2022-23,
- Of the \$64,723 unrestricted asset, approximately \$50,000 is to fund the portion of expenses not covered by funders, (\$31,153 of which is fundraising revenue in 2021-23 for use in 2022-23).

Respectfully,

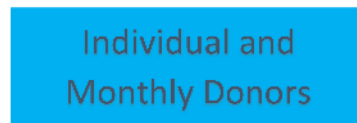


David Burkett, Treasurer

## Our Supporters



Ministry of  
Children, Community &  
Social Services



Ontario  
Trillium Foundation



Fondation Trillium  
de l'Ontario

An agency of the Government of Ontario  
Un organisme du gouvernement de l'Ontario

**Dave and Ann  
Trick**



**Please visit our website and social media for more information. Be sure to like and follow us:**

Website: [www.commjustice.org](http://www.commjustice.org)

Facebook: [@LanarkCountyCommunityJustice](https://www.facebook.com/LanarkCountyCommunityJustice)

Twitter: [@LCCommJustice](https://twitter.com/LCCommJustice)

Instagram: [@lccommjustice](https://www.instagram.com/lccommjustice)

Linked In: [Lanark County Community Justice](https://www.linkedin.com/company/Lanark-County-Community-Justice)

You Tube: Lanark County Community Justice [You Tube](https://www.youtube.com/channel/UC...)

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