 **Minutes – LCCJ Board Meeting – April 29, 2020**

**Present:**  Christine Peringer, Scott Ferguson, David Burkett, Stephen Graham, Joellen McHard and Margo Bell

Guests: Sheri Halladay and Alfred von Mirbach

**Regrets:** Aisha Toor, Ross Dickson

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| **Agenda** | **Description** | **Action Items** |
| **Welcome and Preliminaries**   * 1. Welcome and Check-in   2. Review and Adoption of Agenda   3. Declaration of Conflict of Interest   4. Approval of Board Minutes of March 25, 2020   Approval of Notes April 22, 2020  Review of Action Items   * 1. Restorative Moment - Christine | 1. Meeting called to order at 5:35 p.m.   Everyone fine, people busy with life, gardening, kitchen renovations etc.   * 1. Accepted by consensus with the addition of approval of Notes from April 22, 2020 meeting added to 1d)   2. None declared   3. Approved by consensus as presented   Approved by consensus with wording change to Government funding section (to be taken from Joellen’s notes)  Action Items completed   * 1. Referred to a report Murray Long (past Chair) completed for the Governance Committee to assist with strategic planning. In the report he refers to a 2017 Ekos Reid research project <https://publications.gc.ca/collections/collection_2018/jus/J4-59-2018-eng.pdf>   Christine highlighted:   * 14% of Canadians reported familiarity with the concept of restorative justice (RJ) * 87% said it made sense that victims should be able to meet with offenders to relate the impact of the crime * 62% felt RJ would result in a more satisfying & meaningful process for victims * 64% believed RJ could be applied in all types of cases, provided it was voluntary   Concluded that to her, this points out the huge scope/importance for our communication strategy, fundraising & programming. People agree with RJ once they know what it is all about… | Margo will circulate Murray’s report to the Board |
| **Polar Bear Plunge** | Written report submitted – Alfred highlighted:   * Figures for money raised in past plunges are available on the website <http://perthpolarbearplunge.ca/pastyears.html> * Realistic aim for us would be $20,00 if it proceeds – Would like to see us aim for $30,000 * Goal is not the # of plungers but committed plungers who will raise lots of money… * Alfred will be the lead – we don’t need a committee at this point because of the times… * Polar Bear plunge organization gets $10 per plunger * A number of their members have retired * Virtual plunge is a possibility – we need to be able to say if it is a go by September * Alfred continues to work behind the scenes * Possibility of partnership plungers – people off site plunging but money goes to LCCJ * Amir (Aisha’s son) is working on the plunge for us and has some great ideas * Next steps: Alfred will work through Christine and the Fundraising committee |  |
| **Finance** – Dave  Finance Report  Revised LCCJ Budget 20/21 | Written report submitted – highlights:   * Stressed that the document is not the final document – there is not total agreement for the document – still trying to find the best way to report * Going forward we will have quarterly reports * Another column is to be added which will be variance to budget each quarter * There would also be a variance column on the income statement and a statement of cash flow |  |
| **4. Executive Director**  **Report** | Verbal report building upon Notes from special meeting April 22nd   * Next steps – meeting with VWAP rep, Interval House and maybe police * No word yet re cell phones from United Way * FCSLLG has identified a staff member who will run program on-line |  |
| **5. Program Coordinator’s**  **Report**  **5. Program Coordinator’s**  **Report cont’d**. | Written Report Submitted – Highlights:  Youth at Risk now meeting monthly rather than quarterly  Sheri reached out via email to regional restorative group – resulted in email she received and circulated to board today  First on-line Forum to take place May 8th  A practise Zoom meeting took place in preparation with 2 facilitators, Sheri & Joellen  Facilitators gave good insight re how to record the meeting – consent & confidentiality  The forum would not be recorded  Zoom has a poll for the host to circulate to participants – questions with multiple choice answers  Sheri and Stephen Graham created a data base for old and current cases – half of 2019 entered to date |  |
| **6. Governance Committee** | Have not met |  |
| **7. Fundraising Committee** | Volunteer looking at 137 Foundations to pursue for Community Justice to pursue – to date 9 have been selected  Discussion took place regarding ED applying for funding under $20,000 without Board approval – Joellen to check Job Description  It was felt Board involvement under $20,000 was not necessary  Letter going out to all constituents – a year since our 30 in 30 – report the positive things going on | When ready will send to Board to see if there are any connections with the Foundation Boards  Committee to propose amendment regarding applying for funding under $20,000 |
| **8. 20th Anniversary of LCCJ**  **July 7, 2020** | .  Get together not possible due to covid-19  Is there a restorative movie we could show @ the Drive in?  Other ideas? |  |
| **9. New Business** | No New Business |  |
| **10. Next Meeting** | Zoom meeting, May 27, 2020 @ 5:30 p.m. |  |
| **11. Closing Round and**  **Adjournment** | Joellen has a new computer – working well thanks to Anthony  Payment to Microsoft decreased to $4 per month (down from $50)  All were very positive with regard to where we are going – we are on the righty track  All board members expressed appreciation to Sheri and Joellen for that have/are doing… |  |