 **Minutes – LCCJ Board Meeting – March 25, 2020**

**Present:**  Aisha Toor, Christine Peringer, Scott Ferguson, Ross Dickson, David Burkett, Stephen Graham, Joellen McHard and Margo Bell

**Not Present:** Steve Brown

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| **Agenda** | **Description** | **Action Items** |
| **Welcome and Preliminaries**   * 1. Welcome and Check-in   2. Review and Adoption of Agenda   3. Declaration of Conflict of Interest   4. Approval of Board Minutes of Jan 29, 2020 and review of Action Items   5. Restorative Moment | 1. Consensus was that these were interesting times but basically everyone was doing well    1. Accepted by consensus, however noting that Stephen Graham did not send regrets    2. None declared    3. Approved by consensus as presented   Action Item(s) review   * Margo posted her restorative moment in the Feb. mtg folder on the web – she will post in the March folder as well * Snapset is done – see ED report   1. Dave shared a story of people and communities coming together during these times. In one community a woman chooses a theme for the day and sends out - the kids do crafts relating to the theme and they are posted in their windows for the neighbourhood to see while on their walks |  |
| **Executive Director’s Report** | Written report submitted - Joellen highlighted:   * OPP presentations went very well – referrals up a bit after presentations – concern is they are very busy now and may forget about us… * Ministry of the Attorney General (MAG) will no longer fund YJC – Ministry of Children, Community and Social Services (MCCSS) will take over – approved for $48,500 for one year * All criminal trials in the youth justice are postponed to May 29th at this point due to Covid-19 * Event scheduled for May 28 @ Algonquin College may not take place | If proceeding Board members should plan to attend |
| **Finance** – Dave  a) Finance Report   * 1. Quarterly Financial Report   2. Draft LCCJ Budget 2020-21 | Written reports submitted – highlights:   * $6,000 rec’d. from Lanark County for Restorative Families program, part of which can go to staffing   **Motion:** We increase staff hours 6 days per week -3 hr/wk. each for Sheri & Joellen for the program  Approved by consensus  Discussion took place regarding ‘left over’ funds from the 30 in 30 campaign – concern expressed by some that there would be very little left if any…  Discussion took place regarding staff time – are we ok with Joellen 3 days/wk. and Sheri 4 days/wk.  **Motion:** To pass the 2020-21 budget as presented  Approved by consensus | Dave felt the problem was in the reporting and he would address and have new format for next Board meeting |
| **4. Governance Committee** - Margo | Committee has not met. Each member is working on editing existing strategic plan and including new pieces.  Ramsey from The Table has shared their new plan and has volunteered to facilitate a half-day session for the Board when appropriate |  |
| **5. Fundraising** - Christine | *Polar Bear Plunge:*   * Alfred working hard for us * Joellen signed up a number of police officers * Joellen & Steve strategizing re getting justice personnel involved   *Craig Cardiff Concert:*  Well received – money not yet received - $1,500 expected. Craig is willing to do a return engagement when possible. The thinking is we will be a little more involved in planning and promotion of next event   * Pursuit of service clubs continues * Speaking engagements to municipalities are on hold * Concern expressed re golf tournament in light of covid-19 * Research has begun regarding Foundations by volunteers who did not want to be on the committee | Alfred to be invited to April Board meeting |
| **6. 20th Anniversary of LCCJ** | For 15th anniversary there was a party in Almonte – approx. 30 to 40 people attended | All Board members to think of ideas  Aisha & Margo will take the lead  Sheri and Joellen will support – volunteers will be recruited |
| **7. New Business** | None |  |
| **8. Next Meeting** | .  **Wednesday, April 29 2020 @ 5:30 p.m.**  Algonquin College or more probably a Virtual meeting  To Be Determined |  |
| **9. Closing Round and Adjournment** | Appreciation expressed to Dave, Joellen & Finance committee for reports and budget  Technology worked ok for meeting but overall consensus was we missed seeing each other, but liked the short commute!  We may need to meet to consider scenarios for LCCJ if covid-19 here for 3 months, 6 months, etc.  Meeting adjourned at 7:40 p.m. |  |