**MINUTES LCCJ Board of Directors’ Meeting**

Tuesday, April 25, 2017 at 5:30 p.m.

# 8 Herriott St., Room 10D, Perth, ON

**Present:** Murray Long (*Chair),* Scott Ferguson *(Vice Chair),* Betty Jo Dean *(Treasurer)*  - via Skype, Christine Peringer, *(Past Chair),* Linda Rush, Brian Peters, Margo Bell (*minutes),* Sarah Bingham (*Executive Director)*

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| **AGENDA ITEM** | **DISCUSSION** | **ACTION** |
| **1) Welcome and Preliminaries**  a) Check-in and Welcome  b) Volunteer to do minutes  c) Review and Adoption of Agenda  d) Declaration of Conflict of Interest  e) Approve Minutes of Board Meeting of March 28, 2017  f) Approve Minutes of Board  Meeting of April 13, 2017  g) Business Arising from Past Minutes | Murray welcomed everyone to the meeting and all checked in  Adopted as amended - Addition to agenda – 1 g) Business Arising from past minutes; 6 a) (ii) removed and addition of 8 c)  Date of AGM  **Moved:** Scott **Seconded:** Brian **Carried**  None declared  Approved as amended – 6) Committee Updates a) 4 – add date of April 27 to time and 9) New Business c) Action – to be done by Governance Committee (not Nominations Committee)  **Moved:** Scott **Seconded:** Brian **Carried**  Approved  **Moved:** Linda **Seconded:** Scott **Carried**  Need to create an outline of definitions of Restorative Approaches and/or Restorative Practices and Restorative Mindset before our Board Retreat Day | Margo to take minutes  Addition of 1 g) to agenda to be on-going  Brian will undertake a draft |
| **2) Restorative Moment** | Murray distributed a document from the Alberta Civil Liberties Research Centre overviewing the 1995 amendment to the Canadian Criminal Code to reflect the importance of restorative justice to the criminal justice system, adding section 742.1  Murray highlighted the section on page 2 regarding the perception of some that restorative justice is seen as too lenient  Link to the article: <http://www.aclrc.com/what-is-justice-reflectios-on-restorataive-justice> | Sarah to do Restorative Moment for May Board Meeting |
| **3) Executive Director’s Report** | Sarah presented her report – highlighting Community Relationships – the Community Issues sub-committee of the Lanark County Planning Council for Children, Youth and Families are drafting an advocacy letter re their concerns over relocation of Aboriginal youth to our region as well as requesting the entire membership to draft similar letters. In the meantime we will collaboratively build local capacity to serve these specific youth appropriately. |  |
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| **4) Program Coordinator’s Report** | Community Justice statistics were presented – suggestion made that ‘Total’ read ‘YTD Total’  Update regarding events attended – highlighted National Restorative Justice Symposium 2017 Planning Committee | Sarah will have changed and  add notes that can help explain trends  LCCJ to host a workshop – subject to be confirmed |
| **5) Community Animator’s Report** | Be Strong notes were part of the report – suggested there be 2 leaders per circle given the numbers; as well as next event by area rather than the whole County  Andrew has followed up with each school re moving forward  A number of students interested in being circle leaders at their school - will count toward their volunteer hours  Also reported that LCCJ will host a seminar and have an information booth at Teen Expo Day being held May 2nd |  |
| **6) Committee Updates**  a) Governance Committee Minutes  (i) Nominations Update  b) Human Resources Committee  (i) TOR  (ii) Complaints Policy  (iii) ED Evaluation | Presented for April 27, 2017 meeting  No candidates at this time  Approve Terms of Reference (TOR) as amended  **Moved:** Linda **Seconded:** Scott **Carried**  Changes need to be made, therefore will be presented at next Board meeting – May 23, 2017  Deferred to May | Going to create TOR  Looking at by-law change  Margo to contact Carole Fuller and PDCF – Scott to contact his network  Sarah will make discussed changes. Policy will be reviewed at next meeting – address whether ED performance review is an HR role (under responsibilities) |
| **7) Finance**  a) Budget 2017/18 Fiscal Year  b) Minutes – March 17, 2017 | Sarah and Betty Jo ran through the budget highlighting our Trillium Grant (total approval $318,000) - $94,651 for this year, leaving $90,000 for year 3  Motion to approve the budget as amended  **Moved:** Betty Jo **Seconded:** Linda **Carried**  Motion to approve the minutes  **Moved:** Betty Jo **Seconded:** Linda **Carried** |  |
| **8) Business Arising**  a) Set date for day long Board retreat to discuss name, language  b) Review of Be Strong Day Video  c) Date of AGM | Time limitations and technical difficulty  Move date of AGM from June 5 to June 12, 2017 in Smiths Falls  **Moved:** Margo **Seconded:** Scott **Carried** | Sarah to send out Doodle Poll  Sarah will send U Tube link |
| **9) New Business** | No new business |  |
| **10) Closing** | Next Board Meeting – May 23, 2017 @ 5:30 p.m. – FCSLLG Room 10D  Closing remarks – it was a tough, but good meeting, a lot was accomplished – great to complete the agenda |  |