**MINUTES LCCJ Board of Directors’ Meeting**

Tuesday, June 20, 2017 at 5:30 p.m.

# 8 Herriott St., Room 10D, Perth, ON

**Present:**  Murray Long (*Chair),* Scott Ferguson *(Vice Chair),* Betty Jo Dean *(Treasurer)*  - via Skype, Christine Peringer, *(Past Chair),* Linda Rush, Brian Peters, Margo Bell (*minutes),* Sarah Bingham (*Executive Director)*

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| **AGENDA ITEM** | **DISCUSSION** | **ACTION** |
| **1) Welcome and Preliminaries**  a) Check-in and Welcome  b) Volunteer to do minutes  c) Review and Adoption of Agenda  d) Declaration of Conflict of Interest  e) Approve Minutes of Board Meeting of April 25, 2017  f) Approve Minutes of Board Meeting of May 23, 2017  g) Business Arising from Past Minutes   1. Draft By-Law amendment 2. Draft TOR for Governance Comm. 3. Set date for Board / Staff working day | Murray welcomed everyone to the meeting and all checked in  Adopted as amended - Additions to agenda:   * 1e) approval of April 25, 2017 minutes * Under New Business add: * letter of support and MOU re Youth Collective Impact * ‘who is doing what’ at the Annual General Meeting (AGM)   **Moved:** Scott **Seconded:** Linda **Carried**  None declared  Approved  **Moved:** Scott **Seconded:** Linda **Carried**  Approved  **Moved:** Scott **Seconded:** Betty Jo **Carried**  **Motion –** Recommend to the members at the AGM that the Bylaws be amended as proposed  **Moved:** Linda **Seconded:** Scott **Carried**  Board members could not find document of website | Margo will take minutes  Tabled to September meeting  Sarah will send out Doodle Poll |
| **2) Restorative Moment** | Murray thanked Christine and Betty Jo for all their time, energy and contributions to LCCJ as this was their last Board meeting. All agreed that they would be missed… |  |
| **3) Executive Director’s Report** | Sarah presented her report highlighting the following:   * New Board member Cheryl O’Connor will take the lead with CARD * Regional Justice Committee meeting hosted by LCCJ was successful with 12 people at the table |  |
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| **4) Program Coordinator’s Report** | Written report submitted – highlighted Restorative Justice Symposium 2017 - November 19-21 at the Westin Hotel, Ottawa. All staff are attending – recommendation that Board members attend |  |
| **5) Community Animator’s Report** | Andrew presented his report giving the Board an update regarding his programs and highlighting   * building relationships has gone well and is critical to success * Be Strong Challenge will take place at the beginning of the year based upon information from Principals * Working with Kelly is going very well – she has vast experience with youth and brings an incredible enthusiasm |  |
| **6) Committee Updates**  a) Governance Committee  (i) Nominations Committee: Update and draft report  b) Human Resources Committee  (i) Social Media Policies x 2  (ii) Compensation Review Policy  (iii) ED Performance Review Policy | Christine presented report – good slate of new Board members  Linda presented minutes  Approve Social Media and Internet Use Policy for Staff/Volunteers using Personal Profiles and Accounts as presented  **Moved:** Linda **Seconded:** Scott **Carried**  Approve Social Media and Internet Use Policy for Staff/Volunteers using LCCJ Profiles, Accounts and Name/Identity as presented  **Moved:** Linda **Seconded:** Scott **Carried**  Deferred to September meeting  Deferred to September meeting |  |
| **7) Finance**  a) Update re Audit  b) MAG Q4 Schedule C | Motion to approve the audited statement as presented  **Moved:** Betty Jo **Seconded:** Scott **Carried**  **Moved:** Betty Jo **Seconded:** Murray **Carried** |  |
| **8) New Business**  (i) Youth Collective Impact  (ii) Letter of Support and MOU  (iii) AGM  **AGENDA ITEM** | Murray sits on the committee as a member at large, not a representative of LCCJ  Murray presented a letter and the Board approved its sending  Networking at 5:00 p.m.  Murray will give welcome at 5:30 p.m.  Murray will present financial report if Betty Jo unavailable  **DISCUSSION** | Murray will send information regarding the MOU and objectives  **ACTION** |
| **9) Closing**  a) Board Meeting  b) Closing Round – Meeting Evaluation  c) Adjournment | Next Board Meeting – June 27, 2017 after the AGM  Everyone felt the meeting went well – much accomplished…  All reiterated thanks to Christine and Betty Jo and confirmed that they will be missed  Meeting adjourned at 7:40 p.m. |  |