

**LANARK COUNTY COMMUNITY JUSTICE
BOARD REPORT: BUDGET VARIANCE**

Financial Report to the Board, for the Third Quarter as approved by the Finance Committee Feb 17th, 2020

FISCAL YEAR: 2019 / 20

QUARTER: THREE

Date of Approval: _____

	Actual Apr, May, Jun	Actual Jul Aug Sep	Actual Oct Nov Dec	Projected Jan Feb Mar	Total FY	Budget	Variance	Notes
INCOME								
Ministry of the Attorney General	\$11,897	\$11,897	\$11,897	\$11,896	\$47,587	\$47,587	-\$0	
United Way Lanark County (Adult Diversion)		\$1,000	\$1,000	\$1,000	\$3,000	\$4,000	-\$1,000	\$1000 comes in next years budget
United Way Lanark County (Emerg Funding)		\$5,000			\$5,000	\$5,000	\$0	
Perth & Dist Comm Fdtn (Family Reconnect)		\$15,000			\$15,000	\$15,000	\$0	
Municipal Funding (Lnk Cty, Towns, Twshp)				\$1,000	\$1,000		\$1,000	\$1000 Tay Valley
- Lanark County	\$6,000				\$6,000	\$6,000	\$0	
Civic Clubs/Groups	\$1,000		\$3,550	\$5,000	\$9,550		\$9,550	Rotary, Civitan, Lions, Legion, Faith Groups
Donations		\$2,815			\$2,815		\$2,815	
- Individuals			\$1,940		\$1,940		\$1,940	
- Foundation	\$20,000	\$0	-\$10,000		\$10,000	\$10,000	\$0	\$10,000 moved to PDCF
- 30/30 Donations	\$27,949				\$27,949	\$7,000	\$20,949	
Fundraising Events		\$3,269			\$3,269		\$3,269	Golf Tournament
Membership Fees		\$70	\$10		\$80		\$80	
HST Receivable (prior years)		\$1,601			\$1,601		\$1,601	
TOTAL REVENUE	\$66,846	\$40,652	\$8,397	\$18,896	\$134,791	\$94,587	\$40,204	
EXPENSES								
Wages & Salaries 5410	\$10,231	\$14,390	\$20,615	\$19,592	\$64,828	\$66,048	-\$1,220	4th Quarter: Still +40 hours Sheri Records Management (\$1080), and for Restorative families (\$2000) Parent Discussion Groups prep and delivery.
General Expenses								
Accounting & Legal 5605 (5980)		\$0		\$2,300	\$2,300	\$2,300	\$0	Set up A/P at year end for auditing fees
Fundraising Expenses 5660					\$0		\$0	
Insurance 5740	\$3,134	---	---	---	\$3,134	\$2,900	\$234	
Staff Expenses 5807		\$210	\$263	\$501	\$974	\$1,500	-\$526	Sheri cell phone should use these remaining funds but if not will possibly submit Joellen's cell phone?
Office Supplies 5845	\$310	\$125	\$730	\$564	\$1,729	\$2,000	-\$271	ink for printer \$600
Professional Development 5870		\$0		\$1,000	\$1,000	\$1,000	\$0	\$1000 Records Management Training for Sheri
Rent 5905 (Rent, shredding, rugs)		\$600	\$600	\$600	\$1,800	\$6,000	-\$4,200	Rent was decreased - will not be spent
Admin and Management 5930	\$491	\$82	\$670	\$165	\$1,408	\$1,000	\$408	
Telephone and website 5925	\$679	\$233	\$436	\$800	\$2,148	\$2,000	\$148	
Office/Program Equipment 5970	\$145	\$187	\$190	\$1,350	\$1,872	\$500	\$1,372	
Public Education 5972		\$0	\$233	\$1,400	\$1,633	\$500	\$1,133	Advertising and Flyers Restorative Families and LCCJ Brochure, Business Cards \$1300
Volunteer Expenses		\$36	\$66	\$800	\$902		\$902	
Forum Expenses 5976 & 5978 5690, 5692, 5693		\$578	\$294	\$1,167	\$2,039	\$3,500	-\$1,461	Need facilitators and board to claim mileage
Service Contracts (new)		\$0		\$2,966	\$2,966	\$5,000	-\$2,034	Majority of expenses in Feb/ Mar (\$2,966 to Health Unit)
Unassigned for Restorative Parents program				\$4,000	\$4,000		\$4,000	Variance exists because the funding from County of Lanark was not assigned to expenses. These expenses will occur in Jan/Feb/ Mar for Restorative Families, Food, Staff Mileage, Childcare & Transportation Expense (\$4000)
Total General Expenses	\$4,759	\$2,051	\$3,482	\$17,613	\$27,905	\$28,200	-\$295	
TOTAL EXPENSE	\$14,990	\$16,441	\$24,097	\$37,205	\$92,733	\$94,248	-\$1,515	
NET INCOME / (LOSS)	\$51,856	\$24,211	-\$15,700	-\$18,309	\$42,058	\$339	\$41,719	

Crosscheck \$42,058

Balance per Bank and General Ledger @ end of Quarter:	\$39,560
Less: Accounts Payable	
-- Rec General Payroll Deductions (pd Jan 8/20)	-\$1,441
-- Visa (Pd Jan 7/20)	-\$303
-- Lake 88.1	-\$427
-- Staff cell phone	-\$315
	-\$2,486
Adjusted Bank Balance	\$37,074