



Project Report: September 21, 2018

Submitted by: Tracy Kwissa

Goal: to connect disengaged youth with meaningful volunteer opportunities in their communities to increase volunteer capacity and create lifelong volunteers.

Assessment Tool:

I have created a User Guide for the agencies who will be participating in this program. It is a comprehensive assessment tool which will be used as a raining guide and then as a reference for future use.

Other Documents

- Memorandum of Understanding: to be signed by LCCJ and the agencies who enrol in our program to define and understand our respective roles and responsibilities within the scope of the program
- Flyer to promote the program and describe its benefits. It will be used to recruit youth participants and agencies
- Training Day agenda to outline the format of our training sessions
- Tracking Tool which will be used to collect data needed to report back to our funder
- Appreciative Inquiry questionnaire which will be used to discover the education and life goals of the youth participants, so we may match them with the most suitable volunteer opportunities

Status:

I have two agencies signed up, The Table Community Food Centre and Yak. Training for YAK Youth Services will take place on September 25, 2018

I am meeting with Valley Heartland on September 26, 2018 to discuss our project and sign MOU

I have a list of agencies that I am in contact with or attempting contact with to recruit them to the program. I will be speaking to the local high schools to get permission to hold youth training on site to keep costs low be efficient with use of time and resources.

I anticipate to have our first groups of youth trained by the end of October.